

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
January 3, 2017

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Debbie Mahon, Vice President
Mallory Menta
Dale Walton Jr.
Judy Coleman
Dan Mandolesi
Nick Lodise

Staff in Attendance

Solicitor Robert DeBias
Mayor Dave Harris
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Fire Marshal Bill Wheeler

Councilmember's Absent: none

Staff Absent: Water & Sewer Clerk Pat Slater, Authority Chair Jim Clark, and Police Chief Bob Juno

Guests in Attendance: Ron Robbins

Call to Order: Mr. Wheeler called the meeting to order at 7:35pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Ms. Mahon to approve the minutes of December 5 and 20, 2016; Motion passed with all in favor 7-0-0.

Review of Positions and Reappointment:

The following positions are reappointed:

1. Police Chief – Robert Juno
2. Solicitor – Robert DeBias
3. Secretary – Dorothy Omietanski
4. Treasurer – Diane McKairnes
5. W&S Clerk – Patricia Slater
6. Zoning Officer – Debra Juno
7. Boro Engineer – Pickering Corts
8. Building Inspector – Building Inspector Underwriters
9. Fire Marshall EMC – Bill Wheeler
10. Borough EMC – William Wheeler
11. Paper of Record – Bucks County Courier Times
12. W&S Engineer – Carroll Engineering
13. President Pro Tem – Dan Mandolesi
14. Chairman of Vacancy Board – Doug Harris
15. Meter Reader – Sheri Wheeler

Motion made by Mr. Lodise seconded by Mr. Mandolesi to accept the slate for 2017; Motion passed with all in favor 6-1-0. Note Mr. Wheeler abstained from voting for meter reader due to his relationship with Ms. Wheeler

The following committees are reappointed:

1. Water Authority – Patricia Taggart - 2021

Motion made by Ms. Mahon seconded by Ms. Coleman to appoint Patricia Taggart to a 5 year term for Water Authority; Motion passed with all in favor 7-0-0.

2. Zoning Hearing – Dan Ferry - 2019

Motion made by Ms. Mahon seconded by Ms. Menta to appoint Dan Ferry to a 3 year term for Zoning Hearing; Motion passed with all in favor 7-0-0.

3. Jeff Myers – Planning Commission - 2020

Motion made by Mr. Mandolesi seconded by Ms. Mahon to appoint Jeff Myers to a 4 year term for Planning Commission; Motion passed with all in favor 7-0-0.

4. HARB – Mary Johnson - 2019
5. HARB – Nicole McKairnes – 2019

Motion made by Ms. Mahon seconded by Mr. Lodise to appoint Mary Johnson and Nicole McKairnes to a 3 year term for HARB; Motion passed with all in favor 7-0-0.

6. Recreation Board – Ron Robbins – 2021

Motion made by Mr. Mandolesi seconded by Ms. Menta to appoint Ron Robbins to a 5 year term for Recreation Board; Motion passed with all in favor 7-0-0.

7. Storm Water Management – Debbie Mahon – 2019

Motion made by Mr. Mandolesi seconded by Mr. Lodise to appoint Debbie Mahon, to a 3 year term for Storm Water Committee; Motion passed with all in favor 7-0-0.

Public Comment: none

Police Report:

- Mayor Harris read the report for the month of December 2016: 14 Incidents, 21 Traffic, 0 Parking, 2 Accidents, 3 Assists, 0 Summary, 1 - P Criminal, 8 District Court, 8 County Court, 0 EMS for a total hours worked: 225, Total Salary \$4,865.00.
- Ms. Coleman asked if the Hulmeville Police Department accepts prescription drugs from residents. Hulmeville is not equipped to accept prescription drugs, however all the surrounding townships are equipped to accept them. Google “drug take back program” and they list both Langhorne and Pennndel are listed as drop off locations. Also Bensalem has a 24-7 drop off location at its municipal building.

Personnel: no report

Borough Property:

- Mr. Mandolesi needed to make a repair to one of the urinals at Borough Hall. The urinal was leaking, and needed a valve replaced. He submitted the bill to Ms. McKairnes for payment to be made.
- Mr. Mandolesi has been calling as well as emailing his contact to complete the work in the basement at borough hall. He has not received a call back. He will continue to try, but at this point Mr. Lodise might want to go ahead and complete the work he proposed.

Zoning:

- Ms. Mahon scheduled another meeting for 1/12/17 at 6:00pm.
- The Borough Planning Commission met and did approve the proposed changes to the Flood Plain regulations in the Zoning Ordinance. The chairman drafted a letter stating the Planning Commission approved the changes.
- Ms. Juno did not submit a report.

Water and Sewer: no report

Fire Marshal: no report

Trash: no report

Lights: no report

Streets:

- Ossco Group did complete its first salting of the borough. Ossco billed for 9 hours driving a truck with a salter, and 2 ½ hours shoveling. They had an issue picking up their salt at Middletown. They did pick up a one load, however they went back for more and Middletown was closed. They used their own supply of salt, which the borough will need to reimburse them for. Their total bill came to \$1,302.50. The current location of their supply of salt is an environmental hazard, and the location will need to be moved. Currently the location could allow rain run off to wash salt into the Neshaminy Creek. They currently do have a tarp over the mound, and Ms. Mahon suggested the place bales of hay on the creek side to absorb any run off.

Note Chief Juno arrived at 8:00pm

- Chief Juno confirmed he did receive the new shot gun, and it is secure in the police vehicle. He is still waiting on the storage unit. The unit shipped 12.23 and it should arrive soon.
- Chief Juno did not order the abandon vehicle stickers. After further investigation he realized the stickers would have to be custom designed and printed, which made the cost too high.

Finance:

- Mr. Wheeler is still waiting for an answer from Middletown Township regarding workmen's compensation for William Penn Fire Co. The Supervisors were having a meeting tonight, and their solicitor will advise them on what they should do.

MS4:

- The medallions have been approved and are currently being created. They will be mailed to Ryan Idel.

TMDL:

- TMDL No1: encourage riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage down spout disconnect
- TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year – note the trees must be 4 - 1/2 feet tall with a 2 - 1/2 inch trunk.
- TMDL No 4: for future borough owned property, look into infiltration measures
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
- TMDL No 8: additional provisions:
 1. Complete 2 street sweepings over the next year
 2. Possibly install 5 inlet filters over the next year
 3. Schedule storm drain cleaning of 17 drains over the next year. Ms Mahon has been in contact with John Butler from BCWSA and is still waiting for prices, and a schedule to complete the storm drain cleaning.
 4. Continue with the 4 leaf pickups through the fall/winter season
- Gather needed addresses/contacts of all buildings in floodplain for mailing Best Management Practices (BMP's) information www.buckscounty.org/forms/PublicAccess
- Discuss Sump Pump inspections to include disconnecting downspouts that go directly to impervious surfaces or storm drains
- Ms. Mahon wanted to make council aware that there are very well written articles in the borough magazine that really do a nice job explaining TMDL and provide websites for reference.
- Ms. Mahon would like to schedule a date for her yearly class and would like to send an invitation to the public to attend. She would also like to start sending a bi annual newsletter to all residents. She hopes to have a rough draft of the newsletter to present at the work session. She will also try to email a copy for everyone to review before the next meeting.
- Council may want to try to invite Leslie Rhoads to the meeting where we are having public comments on TMDL so that she would be able to address the communities concerns and frustrations with the changes that will be implemented.

Floodplain:

- Mailing - For all residents in and out of floodplain, information is being compiled that will be mailed to each resident that explains ACT 167, and the regulations that are in place for best management practices before and during weather events.
- Private Flood Insurance and One-Stop website www.insurance.pa.gov click on "Coverage" then "Flood"
- Ms. Mahon received an email from Leslie Rhoads. Mr. Canales is going to contact Ms. Rhoads tomorrow regarding this email. Mr. Canales will also send Ms. Rhoads a copy of Hulmeville's ordinance to review and to obtain her approval.

Storm Water:

- We should have some form of open communication, maybe with the tax-collector, that would inform the floodplain manager of new residents, so as to inform the residents of what to do in the event of a storm with possible high waters.

Solicitor Report:

- Mr. DeBias received a five page summary of revisions from the DEP regarding the proposed 537 Plan. He will scan the document and forward it to council, and Mr. Clark.

Motion made by Mr. Walton seconded by Ms. Mahon to advertise for adoption in the February meeting the amendment to the Flood Plain Regulations of the Hulmeville Borough Zoning Ordinance. Motion passed with all in favor 7-0-0.

Motion made by Ms. Mahon seconded by Ms. Menta to advertise the water rate increase ordinance which provides that customers who use in excess of 5,000 gallons per quarter will pay \$5.52 per 1,000 gallons used. Motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi seconded by Mr. Walton to authorize the president and secretary to sign the contract for the municipal grant program for three radios. Motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to appoint Mr. Mandolesi and Mr. Wheeler as authorized signers for all documentation for RDA. Motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi seconded by Ms. Mahon to authorize the president and secretary to sign the contract for the municipal grant program on behalf of Bristol Borough as sub-recipient for Fire and EMA Responder Radio Replacement. Motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi seconded by Ms. Coleman to authorize the president and secretary to sign the contract for the municipal grant program with Bristol Borough; Motion passed with all in favor 7-0-0.

- Mr. DeBias confirmed that Mr. Wheeler did get the snow contracts signed by Ossco Group. Mr. Wheeler does have them signed and will give a copy to Ms. Omietanski to file.

Mayor: no report

Treasurer's Report: Treasurer's Report of January 3, 2017 was made available for inspection:

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|--|----------------------|
| • General Fund Checking Balance as of December 1, 2017: | \$ 85,917.44 |
| Expenses Totaled: | \$ -54,071.15 |
| Income Totaled: | \$ 13,153.98 |
| General Fund Checking Balance as of December 31, 2017: | \$ 45,000.27 |
| • Sewer Fund Checking Balance as of December 1, 2017: | \$ 113,164.89 |
| Interest Totaled: | \$ 4.33 |
| Expenses Totaled: | \$ -20,595.13 |
| Income Totaled: | \$ 4,678.69 |
| Sewer Fund Checking Balance as of November 31, 2017: | \$ 97,252.78 |
| • Sewer Fund PLGIT Balance as of November 30, 2017: | \$ 381,755.09 |
| • Highway Aid PLGIT Balance as of November 30, 2017: | \$ 35,463.83 |
| • General Fund PLGIT Balance as of November 30, 2017: | \$ 11,961.16 |

Bills: A copy of the bill list dated December 3, 2017 was provided to Council, and offered for review by the public. Ms. McKairnes added three bills: Hulmeville W & S \$490.75, Kurt Sonlin \$150.00 and Ossco Group \$1,302.50.

- **General Fund** beginning balance as of December 13, 2016: \$ 49,041.22
ending balance as of January 3, 2017: \$ 19,165.21
- **Sewer & Water** beginning balance as of December 30, 2016: \$ 98,644.53
ending balance as of January 6, 2017: \$ 69,622.48
- **Highway Aid** beginning balance as of December 30, 2016: \$ 35,431.22
ending balance as of January 3, 2017: \$ 34,128.72

A motion was duly made by Mr. Mandolesi seconded by Ms. Menta, and carried unanimously to approve the bill list dated January 3, 2017; motion carries 7-0-0.

Correspondence:

- Ms. Omietanski distributed a contact sheet for the Board of Elections for everyone to confirm their contact information.

Old Business:

- Mr. Mandolesi responded to a message left by Mr. Walton regarding the light on the flag at Borough Hall. Mr. Mandolesi did confirm that there is a timer for the light that shines on the flag. The light goes on at dusk off at dawn.
- Garden Club – Ms. Mahon has scheduled two meetings to take place at Borough Hall. She also sent out an email to coordinate clean up dates with parks and recreation and has not heard back from them. She asked Mr. Robbins if he could follow up with them, and have them respond to her email as soon as possible so she can set the dates with her group.
- Elections – Mr. Wheeler informed council that there would be 5 positions this year up for re-election. The petitions need to be completed in February for submission in March for the May election.
- KKL Project – Kiss Electric is requesting that council allow BCWSA to install an 8 inch water line instead of the 12 inch water line originally recommended. Mr. Stoner did recommend a 12 inch line which KKL did approve. KKL is also asking to use plastic pipe, to reconfigure the piping to cut down on cost and would like to saw cut the road. The road request will be up to PENDOT.

A motion was duly made by Mr. Walton seconded by Ms. Menta to keep the proposed 12 inch water line main and to accept the change to use plastic pipe and to reconfigure the piping to go around the culvert; motion carries 7-0-0.

- Audits – Ms. McKairnes informed council that the Water and Sewer Audit was complete and the report was here to review.
- Upcoming Events – Ms. McKairnes wanted to let everyone know that Grace Episcopal was hosting a blood drive on 1/30/17 from 2-7 and Neshamony Methodist was hosting a dinner on 1/21/17.

The meeting was adjourned at 9:15 pm; motion made by Mr. Walton seconded by Ms. Menta.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary